

# **DRINKSTONE PARISH COUNCIL**

## **SUMMONS TO COUNCILLORS**

You are hereby summoned to attend an Annual Meeting of the Council on  
**Monday 6<sup>th</sup> June 2022**  
at 7.30pm in the

Village Hall, Gedding Road, IP30 9SZ for the transaction of the business on the agenda  
below.

## **MEMBERS OF THE PUBLIC**

are hereby notified of the meeting which they are welcome to attend and where public input will  
be invited.

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## **AGENDA**

1. Apologies for absence to be noted or approved.
2. Declarations and interests:
  - a. To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interest in subsequent Agenda items.
  - b. To receive declarations of lobbying for planning matters on the agenda their nature, including gifts of hospitality exceeding £25.
  - c. To receive requests for dispensations.
  - d. To note any additions and/or deletions to the Council's Register of Interests.
3. **Proposal: Cllr Edmondson** The Council agree that the Minutes of the ordinary Parish Council Meeting held on Tuesday 3<sup>rd</sup> May 2022 be agreed as a true record.
4. **Proposal: Cllr Edmondson** That Michael Walton be appointed as Clerk to Drinkstone Parish Council with effect from 1<sup>st</sup> June 22 and Responsible Financial Officer (RFO) for the financial year (2022-2023), with effect from 6<sup>th</sup> June 22.
5. **Proposal: Cllr Edmondson** That Michael Walton be granted administration and online access to the two Parish Council accounts held with Unity Trust Bank. In this capacity Michael Walton will be able to view the account and raise payments for two of the Councillors to authorise.
6. **Proposal: Cllr Edmondson** That Michael Walton be granted administration and online access to the Drinkstone Green allotment bank account held with Lloyds banks. In this capacity Michael Walton will be able to view the account, raise payments and authorise payments which have been pre-approved by the Council.

7. **Proposal: Cllr Edmondson** The Council agree to adopt and comply with the latest standing orders and financial regulations.
8. **Proposal: Cllr Edmondson** The Parish council agree to adopt the new Local Government Association - Model Councillor Code of Conduct 2020.
9. **Proposal: Cllr Edmondson** The Council agree that the extra ordinary Parish Council meeting, currently arranged for Monday June 20<sup>th</sup>, replaces the ordinary meeting previously arranged at the May AGM for July 4<sup>th</sup> (see minutes to May 22 meeting).
10. Public comment or question invited by the Chair.
11. To review and confirm the month bank transactions and receive the latest bank reconciliation.
  - a. Income to Parish Council since last meeting.

	Description	£
UT1.	Precept for 1H of year	£4958.50

- b. Payments for authorisation by the Council:

	Description	£
UT1.	Direct debit for bank changes to Unity trust bank (£18 per quarter) - £72 annually	£72.00
UT2.	Reimburse expense to J Hill for payment of ICO certificate up to Feb 23	£40.00
UT3.	Payment to Mid Suffolk to conduct annual play equipment assessment – confirm by 10 <sup>th</sup> June 22	£47.33

**Proposal: Cllr Edmondson** The Council agreed that the expenses listed above be authorised for payment.

- c. Payments previously authorised or in list of due payments from Parish Council account:

	Description	£
UT1	Village Hall Hire	£20.00
UT2	SALC annual subscription	£270.90
UT3	SALC underpayment of Clerk Audit training	£6.00
UT4	Back dates pay rise for H. Workman	£8.66

UT5	Highways charge for SID posts	£380.00
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- d. To note the current account balances and reconciliation to 17th May 22 and the Chairman's confirmation that they are supported by relevant Bank Statements.

12. Public comment or questions on any matter of Council business.

13. There is one new planning application for the Council to consider:

DC/22/02237 : Application under Section 73 of The Town and Country Planning Act 1990 for 3373/13 for the Removal or Variation of Condition 3 (Restriction: limit on hours, number and type of aerotow operations)

Location: Rattlesden Gliding Club, High Town Green, Rattlesden (Part In The Parishes Of Felsham & Gedding), IP30 0SX

**Proposal: Cllr J Elnaugh** That the Clerk makes known the Council's comments on Planning Applications on Planning Applications on this agenda to the Corporate Manager, Growth & Sustainable Planning at Mid Suffolk District Council

14. Any other Council business for information, to be noted or for inclusion on a future agenda.

15. To confirm that the scheduled date for the next meeting is agreed by Council in agenda item 8.

16. Close the meeting

Michael Walton

Drinkstone Parish Clerk